



# Khandallah Tennis and Squash Club (KTSC) Venue Hire

## Terms and Conditions

### Purpose of Hire

KTSC welcomes bookings for private events, small gatherings, meetings, and community functions. However, the venue is unavailable for high-risk events, such as major birthdays (e.g., 18th, 21st, and 30th birthdays), large parties, or any event where alcohol consumption may risk KTSC's liquor license or disrupt the neighbourhood.

### Booking Approval

All bookings are subject to approval by KTSC management, who reserve the right to decline any event that may pose a risk to Club operations, its members, or the surrounding community.

### Payment Deposits:

A 50% deposit is required to secure the booking date, with the balance due 48 hours before the event.

### Cancellations

*Club-Initiated Cancellations:* KTSC reserves the right to cancel bookings at any time due to unforeseen circumstances or non-compliance with these terms. In such cases, a full refund will be issued.

*Client-Initiated Cancellations:* If the booking is canceled, the client agrees to pay any costs KTSC has incurred by the point of cancellation. All cancellation fees must be settled within seven days.

### Compliance with Club Policies Noise Control

Events must conclude before midnight. Noise levels must be reasonable at all times to respect our neighbours, and management reserves the right to end an event if noise becomes disruptive.

## **Alcohol and Liquor License**

The venue operates under a restricted liquor license. Alcohol consumption must comply with Club guidelines and may only be served and consumed on the premises if agreed in advance. Breaches may result in immediate event termination and all associated fines charged to the hirer. Please follow these specific conditions:

### **Alcohol Service Hours:**

Alcohol may only be served Monday–Friday, 5 PM to midnight, and Saturday, Sunday, and Public Holidays, noon to midnight.

### **Food and Beverage Requirements:**

Substantial food, low/non-alcoholic beverages, and drinking water must be available to all guests.

### **No BYO Alcohol:**

BYO alcohol is not permitted on the premises.

– Responsible Service: The host must ensure safe transportation options for guests post-event. Local taxi contacts are available on request.

### **Age Restrictions:**

The bar area is restricted to those over 18 or children supervised by parents. No minors may purchase or consume alcohol, and intoxicated persons will not be served.

### **Authorised Servers:**

Only members with completed **Bar Access Forms** may serve alcohol or access the bar area.

## **Health and Safety**

The host is responsible for all guests present and agrees to indemnify KTSC against claims arising from injury or damages due to any subcontractors employed. Compliance with the Health and Safety Act 1992 and KTSC safety policies is mandatory:

### **Fire Exits:**

Keep all fire and emergency exits clear. In case of fire, exit through the nearest fire exit, assemble in the designated car park assembly area, and re-enter only when cleared by a fire warden.

## **Smoking**

KTSC is a non-smoking venue; no smoking or vaping is permitted on Club premises.

## Venue Maintenance

The venue, including the courts and balcony, is situated in a residential area. For neighbour consideration:

- External Lights: Turn off all external court lights by 10:25 PM.
- Balcony Use: The bar balcony area closes by 9:30 PM to minimise noise transfer and disturbance.

## Liability, Loss, Damage, and Cleaning

KTSC is not liable for loss or damage to guest or visitor property. The hirer agrees to indemnify KTSC for any breakages, theft, damages, or above-normal cleaning requirements caused by event attendees or subcontractors. All additional costs must be settled within seven days post-event.

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## Venue Hire Requirements and Price List

ITEM	COST	TOTAL
Club Hire Fee	\$200	
Bar Usage	\$100	
Bar Person/Manager	\$50 per hour	
2nd Bar Person/Clearer/Server	\$40 per hour	
Speaker and Microphone	\$60	
Cleaning Fee (as required)	\$100	

- Terms and conditions apply
- All monies to be paid to KTSC Inc prior to the event taking place
- All pricing and timings to be confirmed by the KTSC Manager and/or the Management Committee